

Work Group: KEN IT Coordination Committee

Date	11/29/06	Time	3:00pm
Facilitator	K. Ann Riggs	Scribe	Teresa Tackett
Location	9th floor Conf. Rm. Capital Plaza Tower	Call-In #	

Agency / Attendees / Role

Educ.	Ann Riggs	Committee Member
CPE	Allen Lind	Committee Member
KDE	Tim Sizemore (on behalf of David Couch)	Committee Member
COT	Tom Ferree	Committee Member
CPE	Miko Pattie	Chairperson, Application Subcommittee
JCPS	Bo Lowrey	Guest
OEA	Pam Young	Guest

Agenda/Decisions

Item:	Call to order	Decision(s)
1		
Item:	November 15th Minutes Approved	Decision(s)
2	Minutes were reviewed by members. There was a recommendation for a couple of changes to Item 6 in the minutes.	Tom motioned to approve minutes, with the changes, At 2 nd the motion. Vote was taken, no objections were heard and minutes were approved.

Item:	Subcommittee Updates	Decision(s)
3	<p><u>Applications Subcommittee:</u> Miko Pattie, Chairperson</p> <p>Miko reported that the Applications Subcommittee has finalized a survey to send out to agencies. With this survey they hope to put together a composite list of applications by their next subcommittee meeting on January 10, 2007. Once they get a final application matrix, then prioritize and apply guidelines.</p> <p>Miko said they believe they will have a process in place by February 2007, to determine funding requirements to present to legislators for next biennium budget.</p> <p>Miko stated that she hopes this process will be incorporated into our project plan.</p> <p><u>Network Subcommittee:</u> Tim Sizemore, Chairperson</p> <p>The Network Subcommittee continues to have discussions with Bell South. Subcommittee discussions included....</p> <ul style="list-style-type: none"> • Pushing for more pilot sites • Another 70 should go to them this afternoon • Tentative schedule....Central part of state, then Northern Ky and then Eastern Ky • Western Ky should be completed by April of 2007 • Putting pressure on Bell So. To give us confirmed dates • Received approvals to order hardware 	<p>The survey will be issued from the ITC Coordination Committee so they will have final approval of the survey before it is sent out.</p>
Item:	Program Manager Update	Decision(s)
4	<p>The committee members had 4 candidates scheduled for interviews and 2 of them dropped out. The 2 remaining candidates were interviewed. After deliberation, the committee decided to look at 4 new resume's they had</p>	

	<p>received and narrowed those to 2. These 2 candidates will be interviewed next week.</p> <p>The committee hopes to complete the interviews as soon as possible, and be ready for 2nd interviews and have a decision by the Executive Committee meeting to be held January 9, 2007.</p>	
Item:	Internet2 Budget Update	Decision(s)
5	<p>Ann spoke with Sally H. and Ann G. regarding the Internet2 budget and agreed that I2 is recognized as part of the KEN project and expenses should come out of KEN budget.</p> <p>Approval from Executive Committee will be required.</p>	Miko and Tim will try to finalize an I2 budget as soon as possible.
Item:	KEN KON Update	Decision(s)
6	<p>The next discussion on this is scheduled for Dec. 8, 2006 at CIO Forum in Richmond</p> <p>Updates to follow</p>	
Item:	December Meetings	Decision(s)
7	<p>Due to scheduling conflicts...</p> <ul style="list-style-type: none"> • we have changed our next ITC Committee meeting from Dec. 13th to Dec. 14th • Changed the Dec. 27th meeting to Jan. 3rd 	
Item:	Open Discussion	Decision(s)
8	None	

Other Discussions

New/Other Business – Discussions and Decisions:

Next Steps

Action Items Assigned in this Meeting:	
<ul style="list-style-type: none"> • Work with vendors to set up dates for interviews for two additional candidates. • I 2 budget 	
Next Meeting	Agenda Items Suggested and/or Moved Forward
	Items:
Next IT Coordination Committee Meeting is 12/15/06	

KPID = Key Point(s) Influencing Decision (e.g. timing, funding, access, security issues, MoU or other signatory approval needed, etc.) will be noted as and if they apply to individual decisions.